



DESIGN CONSULTANTS LTD.

## **Full Time Interior Designer Position – Philadelphia Pennsylvania**

Eberlein Design Consultants Ltd. is an award-winning interior design firm celebrated for its wide variety of projects ranging from historic restoration to new Classicism to contemporary work. Our close knit team of inspired and inspiring professionals focuses on expert planning and research, fruitful alliances with gifted architects and craftsmen and exemplary relationships with our clients.

The Designer will manage project teams with the principal, develop creative design concepts and manage project execution.

### Core Responsibilities:

- Management of both residential and commercial projects with the creative team
- Develop comprehensive creative concepts
- Design custom furniture and millwork
- Client interaction and presentations
- Manage internal job meetings
- Produce contact documents
- Specifications and purchasing
- Manage interaction with architects, landscape architects, general contractors, consultants, artisans and fabricators

### Professional Skills:

- Strong free hand drawing and sketching
- CAD, Photoshop, Sketchup, InDesign, PowerPoint and Microsoft Office
- Comprehensive knowledge of decorative arts history and antiques
- Strong knowledge of furnishings resources
- Graphic design capabilities
- Exacting site survey skills
- Project budget development
- Space planning
- Expertise in architectural millwork detailing
- Perspective drawing and rendering
- Strong time management skills
- Comprehensive knowledge of the construction process
- Ability to set priorities, multi task and manage change
- Exceptional organizational skills
- Proven decision making and problem solving skills
- Attention to detail
- Social media savvy

Personal Characteristics:

- Dedicated team player
- Deep commitment to building and maintaining relationships
- Personable, resilient, outgoing and energetic
- Self motivated
- Strong work ethic
- Both a mentor and a lifelong learner
- Ability to set and monitor priorities
- Careful listener, interpreting rather than dictating
- Great communication skills both internally and with clients
- Committed to long term career opportunities
- Inquisitive mind
- Creativity and enthusiasm
- Involved with community and professional organizations
- Superior writing skills
- Eloquent, confident speaker
- Passionate about aesthetics with an unquenchable desire to add beauty to the world

Position Requirements:

- Bachelor's or Master's degree in Interior Design
- Passed NCIDQ examination
- Minimum 4 years experience as a designer in a notable firm
- Driver's license and ability to travel

This position is full time and long term. We offer comprehensive benefits and a very competitive salary. Please submit cover letter, portfolio, resume and references to [info@eberlein.com](mailto:info@eberlein.com)